

**Bridgestone Municipal Utility District (MUD)**  
**Application for Use of Operations and Water Education Center**

Description of Event: \_\_\_\_\_

Date(s) of Event: \_\_\_\_\_

Time of use, from: \_\_\_\_\_ to \_\_\_\_\_

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

Neighborhood: \_\_\_\_\_

Home/Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Number of persons expected in attendance: \_\_\_\_\_

Applicant hereby agrees and undertakes to save and hold harmless Bridgestone Municipal Utility District (the "District"), its Board of Directors and Agents from any and all claims for damages, personal and otherwise, that may arise out of use of the said facilities, whether by a member, his/her organization, or by other persons using and enjoying said facilities and without regard to whether or not on the part of the applicant to the District, or both. Applicant further agrees to indemnify the District against any claims brought against the District as the result, whether directly or indirectly, of applicant's guests, invitees, or members use and/or enjoyment of the facilities, including without limitation, the consumption of alcoholic beverages on the premises or grounds of the facility. Applicant further acknowledges receipt of the "Policies and Rules for Use of the Bridgestone Municipal Utility District (MUD) Operations and Water Education Center" (the Rules") and agrees to be bound by the observed same. Applicant further acknowledges they are paying the appropriate rental and deposit rates, and security rates when applicable, ("Rates") as shown on "Exhibit A" of the Application of Use of Operations and Water Education Center page. Applicant is aware that violation of any of the Rules or failure to pay the Rates could result in the applicant forfeiting future use of said facilities. The District expressly reserves the right to cancel this agreement at any time, for any reason, whether or not such Rules are observed or violated.

**Gray areas below to be populated by Bridgestone MUD Representative at the time of deposit**  
**Deposit will secure facility room(s)**

Received Application on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Representative of Bridgestone MUD

Deposit Amount: \_\_\_\_\_ Date: \_\_\_\_\_

Payment Type: Credit Card ☐

Debit Card ☐

Check ☐

(refund check—pick up/mail)

Rental Amount: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Rental # \_\_\_\_\_ Access Card # \_\_\_\_\_

**Bridgestone Municipal Utility District (MUD)**  
**Application of Use of Operations and Water Education Center**  
**“Exhibit A”**

| Room Type   | Room Rental Rates |             | Room Deposit Rates |             | Total Rates |             | Room Rates per hour exceeding 4 hours |             | Security Rates (4 hrs.) |
|---|-------------------|-------------|--------------------|-------------|-------------|-------------|---------------------------------------|-------------|-------------------------|
| Resident / Non-Alcohol                                    | Check             | Credit Card | Check              | Credit Card | Check       | Credit Card | Check                                 | Credit Card | Cash Only               |
| 1 Room only   | \$100.00          | \$102.64    | \$300.00           | \$307.92    | \$400.00    | \$410.56    | \$30.00                               | \$30.79     | N/A                     |
| 1 Room + Kitchen  | \$125.00          | \$128.30    | \$300.00           | \$307.92    | \$425.00    | \$436.22    | \$35.00                               | \$37.64     | N/A                     |
| 2 Rooms only  | \$175.00          | \$179.62    | \$400.00           | \$410.56    | \$575.00    | \$590.18    | \$50.00                               | \$51.32     | N/A                     |
| 2 Rooms + Kitchen   | \$200.00          | \$205.28    | \$400.00           | \$410.56    | \$600.00    | \$615.84    | \$60.00                               | \$61.58     | N/A                     |
| 3 Rooms + Kitchen   | \$300.00          | \$307.92    | \$500.00           | \$513.20    | \$800.00    | \$821.12    | \$90.00                               | \$92.37     | N/A                     |
| <b>Resident / Alcohol</b>                                 |                   |             |                    |             |             |             |                                       |             |                         |
| 1 Room only   | \$200.00          | \$205.28    | \$300.00           | \$307.92    | \$500.00    | \$513.20    | \$60.00                               | \$61.58     | \$360.00                |
| 1 Room + Kitchen  | \$250.00          | \$256.60    | \$300.00           | \$307.92    | \$550.00    | \$564.52    | \$75.00                               | \$76.98     | \$360.00                |
| 2 Rooms only  | \$350.00          | \$359.24    | \$400.00           | \$410.56    | \$750.00    | \$769.80    | \$100.00                              | \$102.64    | \$360.00                |
| 2 Rooms + Kitchen   | \$400.00          | \$410.56    | \$400.00           | \$410.56    | \$800.00    | \$821.12    | \$120.00                              | \$123.17    | \$360.00                |
| 3 Rooms + Kitchen   | \$600.00          | \$615.84    | \$500.00           | \$513.12    | \$1,100.00  | \$1,128.96  | \$180.00                              | \$184.75    | \$360.00                |
| <b>Non-Resident / Non-Alcohol</b>                         |                   |             |                    |             |             |             |                                       |             |                         |
| 1 Room only   | \$200.00          | \$205.28    | \$300.00           | \$307.92    | \$500.00    | \$513.20    | \$60.00                               | \$61.58     | N/A                     |
| 1 Room + Kitchen  | \$250.00          | \$256.60    | \$300.00           | \$307.92    | \$550.00    | \$564.52    | \$75.00                               | \$76.98     | N/A                     |
| 2 Rooms only  | \$350.00          | \$359.24    | \$400.00           | \$410.56    | \$750.00    | \$769.80    | \$100.00                              | \$102.64    | N/A                     |
| 2 Rooms + Kitchen   | \$400.00          | \$410.56    | \$400.00           | \$410.56    | \$800.00    | \$821.12    | \$120.00                              | \$123.17    | N/A                     |
| 3 Rooms + Kitchen   | \$600.00          | \$615.84    | \$500.00           | \$513.12    | \$1,100.00  | \$1,128.96  | \$180.00                              | \$184.75    | N/A                     |
| <b>Non-Resident / Alcohol</b>                             |                   |             |                    |             |             |             |                                       |             |                         |
| 1 Room only   | \$400.00          | \$410.56    | \$300.00           | \$307.92    | \$700.00    | \$718.48    | \$120.00                              | \$123.17    | \$360.00                |
| 1 Room + Kitchen  | \$500.00          | \$513.20    | \$300.00           | \$307.92    | \$800.00    | \$821.12    | \$150.00                              | \$153.96    | \$360.00                |
| 2 Rooms only  | \$700.00          | \$718.48    | \$400.00           | \$410.56    | \$1,100.00  | \$1,129.04  | \$210.00                              | \$215.54    | \$360.00                |
| 2 Rooms + Kitchen   | \$800.00          | \$821.12    | \$400.00           | \$410.56    | \$1,200.00  | \$1,231.68  | \$240.00                              | \$246.34    | \$360.00                |
| 3 Rooms + Kitchen   | \$1,200.00        | \$1,231.68  | \$500.00           | \$513.12    | \$1,700.00  | \$1,744.80  | \$360.00                              | \$369.50    | \$360.00                |
| <b>HOA</b>  |                   |             |                    |             |             |             |                                       |             |                         |
| All Rooms   | \$0.00            | \$0.00      | \$0.00             | \$0.00      | \$0.00      | \$0.00      | \$0.00                                | \$0.00      | \$0.00                  |
| <b>Government Entity-Entity must service the District</b> |                   |             |                    |             |             |             |                                       |             |                         |
| 1 Room only   | \$200.00          | \$205.28    | \$100.00           | \$102.64    | \$300.00    | \$307.92    | \$60.00                               | \$61.58     | N/A                     |
| 1 Room + Kitchen  | \$250.00          | \$256.60    | \$100.00           | \$102.64    | \$350.00    | \$359.24    | \$75.00                               | \$76.98     | N/A                     |
| 2 Rooms only  | \$350.00          | \$359.24    | \$200.00           | \$205.28    | \$550.00    | \$564.52    | \$100.00                              | \$102.64    | N/A                     |
| 2 Rooms + Kitchen   | \$400.00          | \$410.56    | \$200.00           | \$205.28    | \$600.00    | \$615.84    | \$120.00                              | \$123.17    | N/A                     |
| 3 Rooms + Kitchen   | \$600.00          | \$615.84    | \$300.00           | \$307.92    | \$900.00    | \$923.76    | \$180.00                              | \$184.75    | N/A                     |

- 100% refund on deposits after event inspection of the premises is found satisfactory
- Check payments will incur no additional fees
- Credit card payments will incur a 2.64% fee per transaction
- Security rates are paid up front and directly to the Constable Office

**POLICIES AND RULES**  
**FOR USE OF THE BRIDGESTONE MUNICIPAL UTILITY DISTRICT (MUD) OPERATIONS**  
**AND WATER EDUCATION CENTER**  
**Amended January 1, 2025**

**General Information**

1. Bridgestone Municipal Utility District (the “District”) and the District’s Board of Directors (the “Board”) shall not be responsible for injuries or loss of property on the premises sustained by guests or others attending a function at the District’s Operation and Water Education Center (“Facility”).
2. Any person or organization (the “Applicant”) seeking the use of the Facility must complete an application and provide a deposit at the time the application is submitted, or soon thereafter, as the deposit secures spot.
3. The District reserves the right to approve or disapprove any application for use of the Facility for any reason.
4. Any District business or meetings shall take precedence over any approval or authorization to use the Facility; provided, however, the District will use its best efforts to avoid conflicts with any previously scheduled use.
5. Building capacity shall not exceed the limit (90 individuals, maximum) as set by the fire marshal.
6. Keys and/or access cards shall be provided only to the person authorized by the District.
7. Any damage discovered by the Applicant upon arrival must be reported immediately to the District’s General Manager, Megan Bradley, or Administrative Assistant, Kelley Lamb at 713-929-6756.
8. Following the Applicant’s use of the Facility, if the District is required to take any action to restore the Facility to the same condition as it existed prior to the Applicant’s use (e.g. cleaning, repairing damage, etc.), the Applicant shall forfeit their deposit and reimburse the District for any and all costs related to or resulting from such action. Any condition discovered or occurring after the Applicant begins to occupy any part of the Facility, or discovered prior to another Applicant using such space, shall be the Applicant’s responsibility.
9. The use of decorations in or on the Facility is limited to fire-proof materials and should be erected and removed in a manner that is not destructive to the Facility. Use of open flames is prohibited. This does not apply to small candles on cakes or sterno-type burners. Use of paints, cleaners, waxes or other material on floors or other parts of the Facility is strictly prohibited unless specific written approval is obtained. Neither furniture nor equipment may be removed from the Facility.
10. Security service by at least two (2) licensed peace officers is required if alcohol is being served at an event being held at the Facility. Security will be hired by Harris County Precinct 4 Constables and paid directly to them.
11. Hours for use of the Facility are 8:00 a.m. until 11:00 p.m., daily, and must be strictly adhered to.

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**Cleanliness**

1. The Facility must be left clean or cleaner than it was prior to the Applicant's use. Brooms, dust pans, mops, and other cleaning supplies are provided for the Applicant's use.
2. All tables and chairs must be put on the appropriate rack and returned to closet.
3. The kitchen and bathroom floors must be swept and mopped, and the carpet vacuumed after each event.
4. All kitchen appliances must be cleaned after each event.
5. All garbage and waste material must be placed in bags and taken out the side door of the Facility and into the onsite dumpster for disposal when the event has ended and the cleaning of the Facility is completed.
6. All waste must be removed from the Facility's bathrooms.
7. Cleaning charges in excess of any deposit may be assessed at the District's discretion.
8. Cigarette butts shall not be disposed of on the grounds of the Facility.

**Prohibitions**

1. Outside lights may be used only when necessary for outside activities.
2. The Facility's air conditioning and heating system must be returned to the default program setting when the event has ended.
3. No loud music shall be allowed outside the Facility after 9 p.m. Noise from within or around the building shall be controlled so as not to disturb the residents in the area.
4. Children under the age of 18 shall have adult supervision.
5. All fire exits must remain unlocked.
6. Smoking is prohibited inside the Facility.

**POLICIES AND RULES  
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**Elections**

1. In the event the Facility is used for an election or a meeting of a candidate or political group, the District is not making any endorsements by allowing such use.
2. Candidates or political groups may use the Facility in accordance with the terms applicable to such use, unless the Facility is being used as a polling location for a public election at that time.
3. All local, state and federal laws relating to the conduct of elections and electioneering prohibitions shall be applicable to the Facility when in use as a polling location for a public election.

**Costs and Terms**

1. The current rate and deposit amounts are attached as Exhibit "A". The amount of any rate or deposit is subject to change at any time without notice including the addition of any new rate or deposit.
2. The District may consider recurring or long-term arrangement with an Applicant upon request; provided, however, that any such Applicant shall be required to provide an insurance certificate evidencing a general liability insurance policy with at least \$1 million per occurrence policy limit and name the District as an additional insured.

**Cancellations**

Reimbursement of deposit/rental payments will be honored if cancellation is requested no later than 5 business days prior to the event.